



REQUEST FOR EXPRESSION OF INTEREST

FOR THE

MASTER DESIGN OF ROAD AND DRAINAGE NETWORK IN THE LUSAKA SOUTH MULTI FACILITY ECONOMIC ZONE

Project ID No.: LSMFEZ/03/EOI/2025

1. Introduction

The Lusaka South Multi-Facility Economic Zone Limited was incorporated on 25th June 2012 under the Companies Act as a private Limited liability company to spearhead the development of the Lusaka South Multi Facility Economic Zone. The company commenced its operations on 1 January 2013 and operates under the industrial Development Corporation as the shareholder and functionally under the line Ministry of Commerce, Trade and Industry.

The Lusaka South Multi Facility Economic Zone Limited (LS-MFEZ) is a dedicated industrial zone established to promote economic diversification, industrialization, and job creation in Zambia. The Zone has grown significantly, with a diverse range of industries and businesses. To support its growth, there is need to automate the manual audit processes for improved efficiency, reduce the risk of errors and increase the accuracy and consistency of the audit process.

2. Objectives and Scope of the Assignment

The primary objective of this consultancy will be to prepare designs for the paved Roads and drainage network in the zone and with a possibility of supervision of the construction of the roads and drainage network that will convey all runoff water to retention ponds for rainwater harvesting. The system should be comprehensive to ensure access to all parts of the zone in accordance with the master plan. The designs for roads and drainages will have to be harmonized with the existing constructed road and drainage infrastructure.

3. Assignment Description for Implementing an ERP

The assignment involves the prepare a comprehensive of master design for all the roads and drainages for the entire zone. The consultant will be required to supervise the construction of the roads and drainages in the zone.

4. INFORMATION REQUIRED

A. Company Legal Status

- (i) Company Profile: the bidder must provide a company profile, stating years of existence, ownership, core business, registered business address, structure, key staff
- (ii) Registration Status: Certificate of Incorporation (PACRA, for local entities)
- (iii) Audit Reference: Letter from the firm's external Auditors (minimum 2 years)
- (iv) Bank Reference: Letter from the firm's Bankers
- (v) An Agency Agreement or Letter of Appointment, in the case of local firms who are agents of foreign firms
- (vi) Litigation Status: the bidder must indicate if there is there any outstanding litigation matter pending or in the process in the Courts of Law in relation to the Company. This should be provided by the bidder's advocate.
- (vii) Power of Attorney: the bidder should provide details of person(s) duly authorised to act on behalf of the firm in matters pertaining to this bid
- (viii) Tax Compliance: the bidder should provide a Tax Compliance Certificate as evidence of their tax compliance certificate
- (ix) Social Security: The bidder should provide National Pension Scheme Authority Certificate as evidence of their social security compliance.

B. Technical capacity of the Company

- (i) Design of road network: Demonstrable Road network design experience with not less than five years of experience. Bidder to provide supporting documents such as payment certificates, completion certificates and contracts.
- (ii) Key Staff: The bidder should provide evidence of having qualified staff to successfully complete the assignment. Bidder to attach Curriculum Vitae for key staff.
- (iii) Reference Sites: The bidder is expected to provide at least three (3) fully operational reference sites which can be contacted and/or visited.

C. Economic and financial capacity of the company:

- (i) Annual Turnover: The annual turnover of the bidder must be at least ZMW 1,500,000.00 for each of the last three years for which accounts have been closed (2022, 2023, and 2024)

5. FORMAT OF SUBMISSION

The Expression of Interest should include ALL the items itemized in Section 4 above, accompanied by a Letter Expression of Interest, which should be marked:

LS-MFEZ/TECH/2/2025/EOI - MASTER DESIGN OF ROAD AND DRAINAGE NETWORK IN THE LUSAKA SOUTH MULTI FACILITY ECONOMIC ZONE

Expressions of Interest shall be submitted to the address below on or before February 17th February 2025 at 10:30 hours.

The Managing Director

Att: The Manager Procurement

Lusaka South Multi-Facility Economic Zone Limited

Plot F10723 Chifwema Road, Off Leopards Hill Road

P.O Box 392 Crossroads Postdotnet

Telephone number: +260-211-458000

Facsimile number: +260-211-458001

Electronic mail address: ackimng'uni@lsmfez.co.zm

Expression of Interest shall be deposited in the Tender Box situated at the reception. The deadline for the submission of Expression of Interest is Monday February 17th, 2025, at 10:30hrs Local Time. The Expression of Interest shall be opened in the conference room at Lusaka South Multi-Facility Economic Zone Limited soon after tender closing. Please note that, no electronic submissions will be accepted. In addition, any Expression of Interest received after this date and time shall be considered late and shall be returned unopened to the Bidder.